

**NE Regional Hospital Preparedness Group
Group Meeting Minutes
June 8,, 2009
Black Woods Conference Center**

- | | | |
|--|--|---|
| <ul style="list-style-type: none"> American Red Cross √ Arrowhead EMS √ Bigfork Valley Hospital <li style="padding-left: 20px;">Bois Forte Reservation <li style="padding-left: 20px;">Center for Alcohol & Drug √ CHIC √ Community Memorial √ Cook Area Health Services √ Cook City EM √ Cook County North Shore √ Cook Hospital | <ul style="list-style-type: none"> √ Deer River Healthcare √ Ely Bloomenson Community √ Falls Memorial Hospital √ Range Regional Health Services <li style="padding-left: 20px;">FDL Human Services √ Grand Itasca Clinic & Hospital <li style="padding-left: 20px;">Grand Portage Indian Health Svcs <li style="padding-left: 20px;">HSEM NE Region √ Lakeview Memorial Hospital √ Mercy Hospital √ Minnesota Department of Health | <ul style="list-style-type: none"> √ Riverwood Healthcare Center √ Scenic Rivers Health Services √ SMDC Health System √ St. Luke's Hospital √ St. Louis County Public Health √ Virginia Regional Medical Center √ White Community Hospital |
|--|--|---|

Respectfully submitted: Therese Campbell ◊ tcampbell@medinfosystems.org ◊ 218.625.5515

I. Welcome & Minutes	Approval of minutes –May 11, 2009	Minutes corrected – Kim Garrett does not use Mir 3, but Code Spearhead . Minutes approved as amended
II. Meeting Presentation	1. Mass Fatality Management Presentation – Tim presented helpful information to hospitals, details of assistance and information regarding Mortuary Guidance, mobile equipment and body management in the case of multiple bodies noting what resources the State can provide.	1. Tim Koch, Mortuary Science Section of MDH – Tim shared his presentation and it will be sent to the facilities
III. Business Meeting	<p>1. May Budget, Grant expenditure recap, Budget comparison, total grant information</p> <ul style="list-style-type: none"> ◆ Listing of future possible purchases and dedicated funds ◆ EMS to propose request for funds ◆ Behavioral Health submit projected expenditures for June and July ◆ Remaining funds on August 1 will be divided among the 17 facilities <p>2. Deliverables – going well as indicated in the chart that each facility received</p>	<p>1. Discussion regarding the remaining Grant funds and expenditures – the bulleted proposals were approved by the Group</p> <p>2. GETS needs to be obtained and confirmations sent to Therese for grant updating -Payout of the \$7000 will be issued August 1, 2009</p>

<p>IV. New Business</p>	<ol style="list-style-type: none"> 1. HAN – Health Alerts Each facility needs to designate a HAN coordinator and obtain access to MDH work space 2. Use of PAPRs and replacement of batteries – next year – research rechargeable batteries 3. FLU CENTERS discussion – MDH Mandate for counties to set up Flu Centers anticipating the scenario of Pan Flu’s widening and procedures for preparing for the fall of 2009 (H1N1) 4. November Conference 	<ol style="list-style-type: none"> 1. Marilyn clarified this subject with the Group. She will follow-up on getting a printout of the NE Region designates to date – Each facility should appoint a HAN coordinator.- contact Marilyn with questions 2. Use PAPRs in incident and training – Grant money to replace batteries Use in daily facility procedures – Facility responsible for replacing batteries 3. After a spirited discussion the Group agreed that: <ul style="list-style-type: none"> ◆ Cheryl, Marilyn and Beth will organize a letter to inform physicians about the project-how and where would you manage, prescribe, triage in a flu center? ◆ Input with Questions from the hospital Representatives ◆ RHPC meeting June 11th , more information clarification – a template was promised and will be helpful – it will be distributed when available ◆ MDH – Marilyn will request information on how doctors are being educated about this project ◆ Counties to meet if preparations have begun ◆ Others who need help can contact Cheryl and Marilyn 4. Set up a conference call with the committee
<p><u>MNResponds</u></p>	<p>Badges – Discussion brought out the fact that not only the name, but the event and the date should be on the badges – The use of EMS’s badge maker or purchasing one for the NE was put on hold.</p>	
<p><u>Behavioral Health</u></p>	<p>Table top rescheduled for July 19, 2009</p>	
<p><u>Drills & Exercise Education</u></p>	<p>Adam and Dr. Bilden preparing for July 13th Radiation for Hospitals Presentation</p>	
<p><u>Clinic</u></p>	<p>Planning a Clinic meeting July 22 - 4 hours at BlackWoods 10:00am – 2:00pm</p>	<p>Agenda will include psychological first aide and a table top practical exercise on NIMS roles/job descriptions</p>
<p>Next Meeting ~July 13, 2009</p>		<p>Black Woods Proctor 10:30 am</p>