

NE Regional Hospital Preparedness Group
Executive Committee Meeting Minutes
April 13, 2009 ♦ Blackwoods

Attendees: Beth Bilden, Julie Burns, Marilyn Cluka, John Jordan, Pat Lee, Mary Matthews, Andrea Peterson, John Simpson, and Cheryl Stephens , Guest Anna Sheldon

Respectfully submitted: Therese Campbell ♦ tcampbell@medinfosystems.org ♦ 218.625.5515

Agenda	Discussion	Recommendation/Action
I. Welcome & Meeting Minutes	Approval of January 12, 2009 Minutes Welcome to Anna Sheldon, visitor from St. Louis County PH	Minutes approved
II. Open Issues	<ol style="list-style-type: none"> 1. Decon Nozzles were obtained by John Jordan 2. SNS – electronic ordering system 3. Replacement for Wayne Johnson 4. Ethics in Pan Flu Fourm in Duluth – May 2 – St. Scholastica 5. PAPRS/batteries requisition from hospitals 6. Sheltering in Place 7. CD: Four scenarios: Anthrax. Ice Storm, Explosive, Pan Flu 8. EMS NIMS 300/400 full for April session 9. Update on Red River Flood 	<ol style="list-style-type: none"> 1. To be distributed to the Group 2. Cheryl to submit contact names from each hospital - Reps 3. Char Maki from Fairview Range Regional in Hibbing has accepted the open position 4. Forum in Duluth for general public; facilitators and note takers needed. 5. Purchase: Grainger best price; confer with Reps to confirm orders 6. Policy should be included with the evacuations plans 7. CD's were distributed to the partners 8. Need to provide further training classes – Contact Clyde Annala for instructor 9. Interactive groups reporting: EMS, MAC and MNResponds; what worked and lessons learned
III. Finance	<ol style="list-style-type: none"> 1. Expenses – Budget 2. May 5 Ready to Respond Conference U of MN – 1 day 	<ol style="list-style-type: none"> 1. Approved 4. NE Region HHS reimburse facilities for up to \$500; Also offer 10 scholarships for nursing

	3. EMS request for NIMS training funds \$1000	homes and clinics that participate; Therese and Theresa McDonald to send out email to hospitals, Nursing Homes, Clinics 3. Committee approved
New Business	<ol style="list-style-type: none"> 1. Nursing homes added to MNTrac 2. SMDC document: Severe Weather check list 3. Radiation training 4. Update on Red River Flood 5. Schedule for 2009 scheduled events 	<ol style="list-style-type: none"> 1. Being considered; LTC committee and T to be contacted 2. John Jordan will make copies available 3. Beth and Adam working on this and will report 4. Interactive groups reporting: EMS, MAC and MNResponds 5. Group discussed Scheduled events
Next Meeting	May 11, 2009 Executive meeting 8:30 am – 10:30 am	Proctor, MN