

Community Health Information Collaborative

Board of Directors Meeting Minutes

Radisson Forest Suite

January 15, 2009 12:00- 3:00 p.m.

Attendance:

Scott Anderson	Bette Hoffer
Clark Averill	Shawna Jokinen
Dale Borchardt	Kathleen LaTour
Julie Burns	Melinda Machones
Therese Campbell	Dianne Mandernach
Cindy Chambers	Denise Mykkanen
Lyndsay Daniel	Cheryl Stephens
Dennis Dassenko	Joe Wivoda

Guests: Adam Shadiow, Education, Training & Exercise Coordinator NE Region & Theresa McDonald, LTC Coordinator

Absent: Chuck Bainter, Mark Eckman, Mike Holmes, Nancy Lee , Jeff Stampohar

I. Welcome with Luncheon

II. Current Business:

A. CHIC

1. Minutes of the September 18, 2008 meeting were approved as written
2. Board resolution RE: 403(b) plan was discussed and approved; Scott Anderson signed the document for the Group as the treasurer
3. Board terms were discussed and the following were in favor of continuing with their commitment for a period of three years: Scott Anderson, Chuck Bainter, Julie Burns, Kathleen LaTour, Joe Wivoda; Dr. Sussman, Virginia and Tedd Ells Fond du Lac are no longer members: Cheryl will make the contacts for perspective members
4. The disclosure statement was signed by each member for 2009
5. Use of "Teleconference/WebEx/Go To" for future meetings: This was unanimously agreed upon by the group

B. FINANCIALS

1. An unaudited financial statement was distributed: The Board recommended a monthly meeting to review the financials-by means of a conference call/webex or GoTo meeting
2. Audit fees may increase this year – Audit is scheduled for the first week in April

C. MIIC REPORT

176 Licensed daycare centers – to be approached with the MIIC information
User group meetings will be scheduled in May (Possible sites)

1. Bemidji Public Library, Bemidji, MN
2. Cambridge Medical Center, Cambridge, MN
3. Sawtooth Mountain Clinic Grand Marais, MN
4. Freshwater Education District Offices, Staples, MN

5. Mesabi College Virginia, MN

D. USAC

1. 2007-2008 Completed but for the outstanding Cook issue
2. 2008-2009 USAC is underway: A few hospitals have not participated to date

E. EMERGENCY PREPAREDNESS

1. Pay for performance is working well to meet requirements of the grant
2. Adam Shadiow is working with the 3 year drill plan
3. Theresa McDonald will be setting up a meeting with LTC facilities

F. RHIO

1. Record Locator Service

- The Record Locator Service eHealth Initiative implementation grant was denied
- Melinda and Cheryl have agreed to find funding with the expectation that the member hospitals will implement and test the RLS for one year
- Ideas for contacts to help locate funds were discussed

2. NHIN Implementations

- Washington meeting was eventful – CHIC participated in several of the Core Services demonstrations as well as the Biosurveillance User Case demo
- A chart of CHIC services was displayed and there was much interest in our work
- Cheryl and Melinda are working with ONC on next steps for 2009

3. HealthBio™

- Lakeshore project- lessons learned: we need to work with a complete set within a population instead of a subset. This would allow nurses and other support staff to use HealthBio more regularly
- Pursuing “memory care units” and other vulnerable populations
- Next meeting a demo will be available for the Board

The Meeting was adjourned at 2:00

Next Meeting: April 16, 2009 Conference call or other means from our facilities