

NE Regional Hospital Preparedness Group
Group Meeting Minutes
January 12, 2009
Black Woods Conference Center

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| <ul style="list-style-type: none"> American Red Cross √ Arrowhead EMS √ Bigfork Valley Hospital Bois Forte Reservation Center for Alcohol & Drug √ CHIC √ Community Memorial Cook Area Health Services √ Cook City EM √ Cook County North Shore √ Cook Hospital | <ul style="list-style-type: none"> √ Deer River Healthcare √ Ely Bloomenson Community √ Falls Memorial Hospital √ Range Regional Health Services FDL Human Services √ Grand Itasca Clinic & Hospital Grand Portage Indian Health Svcs HSEM NE Region √ Lakeview Memorial Hospital √ Mercy Hospital √ Minnesota Department of Health | <ul style="list-style-type: none"> √ Riverwood Healthcare Center √ Scenic Rivers Health Services √ SMDC Health System √ St. Luke’s Hospital √ St. Louis County Public Health √ Virginia Regional Medical Center √ White Community Hospital |
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Respectfully submitted: Therese Campbell ♦ tcampbell@medinfosystems.org ♦ 218.625.5515

I. Welcome & Minutes	Approval of minutes – December 8, 2008	Minutes approved
II. Open Issues	<ol style="list-style-type: none"> 1. EMS Conference: “Going the Distance for EMS” Jan 23-24 Therese and Theresa will be at the booth with MNResponds volunteers (Maybe Beth and Andrea) 2. Decon Nozzles are still missing 3. Participation Agreements 4. Med Sled information – NE Group is not interested in purchasing this equipment (Will Asbell) 5. The date for “Partnering in Response” Version II is Wednesday, November 4, 2009 at Timberlake Lodge 	<ol style="list-style-type: none"> 1. Pat Lee reported over 500 registrations to date ~still time to register; Trailer with NE & CHIC logo will be displayed 2. John Jordan to explore further 3. Hospitals have 100% return; Marilyn working on PH partner agreement 4. Information available for hospitals; Pat to contact for a possible vendor at the EMS conferenced 5. A committee to be formed for planning; Wayne Johnson will work with Timberlake
III. Standing Reports	<ol style="list-style-type: none"> 1. Finance Expenses – Not available – Is the Grant money from 2008 spent? 	Reports will be sent out
New Business	<ol style="list-style-type: none"> 1. December 31 deliverables report - Cheryl reviewed 14 points on NIMS implementation activities of her report 2. MNTrac assigned MCI trauma levels to the 16 facilities <ul style="list-style-type: none"> <u>Level 1 Hospitals</u> 15 Red/25 Yellow/50 Green <u>Level 2 Hospitals</u> 10 Red/15 Yellow/25 Green 	<ol style="list-style-type: none"> 1. The Group agreed that #s 1-11 were achieved and # 12-14 were in process 2. Hospitals are aware of the four levels <ul style="list-style-type: none"> <u>Level 4 Hospitals</u> 2 Red/5 Yellow/15 Green Bigfork Valley Hospital Cook County North Shore Hospital Cook Hospital Community Memorial Hospital

	<p>St. Luke's Hospital St. Mary's Medical Center/Miller Dwan Medical Center <u>Level 3 Hospitals</u> 5 Red/10 Yellow/25 Green Grand Itasca Clinic and Hospital Range Regional Healthcare Services Virginia Regional Medical Center Riverwood Healthcare Center</p>	<p>Deer River Healthcare Center Ely Bloomensen community Hospital Falls Memorial Hospital Lakeview Memorial Hospital Mercy Hospital White Community Hospital</p>
	<ol style="list-style-type: none"> 1. MDH – Marilyn reported that Health alert and Staff notification drills need 30 day notification per HSEEP guidelines 2. Ready to Respond Conference survey to go out: should we have one this year 3. MNTrac: PHPC to do training in their regions 4. All Hazard Regional plan due March 1, 2009 5. February Deliverables – Statement proposed “In the event that (Facility Name) has more bodies than the hospital morgue can manage, the local funeral homes in (your town or city) will be contacted as well as (your county) County Emergency Management for additional space and resources. (Facility Name) will coordinate the identification and tracking of the bodies with Emergency Management and the funeral homes.” ~Medical Evacuation plan needs detail 	<ol style="list-style-type: none"> 1. Marilyn is presenting a 2 page AAR at the next PH meeting 2. Most Regions are doing their own conferences 3. Megan Thompson needed more help in training – Marilyn Cluka and Lyndsay Daniel can train in NE Region 4. Marilyn will complete this activity 5. Mass Fatality management statement was confirmed for use by our partners to integrate into their mass fatality policies <p>Cheryl to send details for Med evacuation and sheltering in place information</p>
<u>Behavioral Health</u>	<p>The 2nd annual State BH conf will be held at the Earl Brown Center, April 7, 2009. The focus on this yrs conf will be sustainment and recovery. Please send the name and contact information of your hospital/clinic BH person (if you do not know who that maybe, send what dept. would they probably be from i.e. Social Services). NEBERT will be sponsoring a workshop for Military families this spring, look for upcoming details. NEBERT will also be planning a table top exercise for the NE Regions BH Co-coordinators.</p>	
<u>Drills & Exercise Education</u>	<p>Exercise Seminar: Orientation to NE Radiation Exercise 3 Year Outlook, Building Block Progression Specific Objective: To increase the hospitals ability to respond to a radiation exposure while targeting the specific capabilities identified by the Minnesota Department of Health for grant awardees. Upcoming Workshops:</p> <ul style="list-style-type: none"> • April 13 2009, Poison Control Center Presentation • November 4 2009 @ Partnering in Response Conference 	
<u>MNResponds</u>	<p>Setting up training calendar- hopefully sending out by the end of this week or early next Five Volunteers (who have completed orientation) to assist at the EMS Conference January 23-24, additional unoriented volunteers were interested</p>	

<u>MNResponds</u>	<p>Updating data base to active volunteers- working through the logistics of doing this. Will result in less volunteers for our unit, but those remaining will be good and active accounts</p> <p>Award of additional \$5000 Capacity Building grant from NACCHO</p> <p>Attending PH Emergency Preparedness Summit in San Diego with a scholarship from NACCHO</p>
LTC	<p>Setting up meetings with the Emergency Managers and LTC facilities.</p> <p>Attended the MDH LTC - great information regarding what other regions have been doing and ideas for our committee meeting.</p> <p>Some ideas and pointers from networking</p> <p>Talking with Don Sheldrew regarding ideas for our committee meeting: focusing on personal preparedness of facilities, staff, and meeting with the emergency managers.</p> <p>HVA's and needs assessments, finding who has done the assessments and who hasn't.</p>
Open issues	<ol style="list-style-type: none"> 1. Decon nozzles (John Jordan will look into this) 2. Expired batteries: Check recycling (Therese will check this out)
Next Meeting ~ February 9, 2009	Blackwoods Proctor 10:30 am