

NE Regional Hospital Preparedness Group
Executive Committee Meeting Minutes
January 12, 2009 ♦ Blackwoods

Attendees: Beth Bilden, Marilyn Cluka, Wayne Johnson, John Jordan, Pat Lee, Mary Matthews, Denise Mykkanen, Cheryl Stephens and Adam Shadiow, Guest

Respectfully submitted: Therese Campbell ♦ tcampbell@medinfosystems.org ♦ 218.625.5515

Agenda	Discussion	Recommendation/Action
I. Welcome & Meeting Minutes	Approval of December 8, 2008 Minutes	Minutes Approved
II. Open Issues	<ol style="list-style-type: none"> 1. EMS Conference: “Going the Distance for EMS” Jan 23-24 Therese and Theresa will be at the booth with MNResponds volunteers (Maybe Beth and Andrea) 2. Decon Nozzles are still missing 3. Participation Agreements 4. Med Sled information – NE Group is not interested in purchasing this equipment (Will Asbell) 5. The date for “Partnering in Response” Version II is Wednesday, November 4, 2009 at Timberlake Lodge 	<ol style="list-style-type: none"> 1. Pat Lee reported over 500 registrations to date ~still time to register; Trailer with NE & CHIC logo will be displayed 2. John Jordan to explore further 3. Hospitals have 100% return; Marilyn working on PH partner agreement 4. Information available for hospitals; Pat to contact for a possible vendor at the EMS conference 5. A committee to be formed for planning; Wayne Johnson will work with Timberlake
III. Finance	<ol style="list-style-type: none"> 1. Expenses – Not available – Is the Grant money from 2008 spent? 2. December 31 deliverables report - Cheryl reviewed 14 points on NIMS implementation activities of her report 	<ol style="list-style-type: none"> 1. Reports will be sent out 2. The Group agreed that #s 1-11 were achieved and #s 12-14 were in process

<p>New Business</p>	<p>1. MNTrac assigned MCI trauma levels to the 16 facilities</p> <p><u>Level 1 Hospitals</u> 15 Red/25 Yellow/50 Green</p> <p><u>Level 2 Hospitals</u> 10 Red/15 Yellow/25 Green St. Luke's Hospital St. Mary's Medical Center/Miller Dwan Medical Center</p> <p><u>Level 3 Hospitals</u> 5 Red/10 Yellow/25 Green Grand Itasca Clinic and Hospital Range Regional Healthcare Services Virginia Regional Medical Center Riverwood Healthcare Center</p>	<p>1. Hospitals are aware of the four levels</p> <p><u>Level 4 Hospitals</u> 2 Red/5 Yellow/15 Green Bigfork Valley Hospital Cook County North Shore Hospital Cook Hospital Community Memorial Hospital Deer River Healthcare Center Ely Bloomensen community Hospital Falls Memorial Hospital Lakeview Memorial Hospital Mercy Hospital White Community Hospital</p>
	<p>1. MDH – Marilyn reported that Health alert and Staff notification drills need 30 day notification per HSEEP guidelines</p> <p>2. Ready to Respond Conference survey to go out: should we have one this year</p> <p>3. MNTrac: PHPC to do training in their regions</p> <p>4. All Hazard Regional plan due March 1, 2009</p> <p>5. February Deliverables – Statement proposed “In the event that (Facility Name) has more bodies than the hospital morgue can manage, the local funeral homes in (your town or city) will be contacted as well as (your county) County Emergency Management for additional space and resources. (Facility Name) will coordinate the identification and tracking of the bodies with Emergency Management and the funeral homes.” ~Medical Evacuation plan needs detail</p>	<p>1. Marilyn is presenting a 2 page AAR at the next PH meeting</p> <p>2. Most Regions are doing their own conferences</p> <p>3. Megan Thompson needed more help in training – Marilyn Cluka and Lyndsay Daniel can train in NE Region</p> <p>4. Marilyn will complete this requirement</p> <p>5. Mass Fatality management statement was confirmed for use by our partners to integrate into their mass fatality policies: send to Group</p> <p>Cheryl to send details for Med evacuation and sheltering in place information</p>
<p>Next Meeting</p>	<p>February 9, 2009 Executive meeting 8:30 am – 10:30 am</p>	<p>Proctor, MN</p>